

APPROVED AS WRITTEN, FEBRUARY 18, 2025
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES REGULAR BOARD MEETING
FEBRUARY 4, 2025
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Regular Board Meeting was called to order by Duane Trotter at 12:04 p.m.

ROLL CALL: Lori Dalton, Kathy Gregory, Todd Lombardi, Lenora Neal, Louis Nickels, Rod Smith and Duane Trotter present. Dottie Deerwester was absent. Park Manager, Lee Morris, was present in the hall.

PUBLIC COMMENT:

- 1) Laura Wood, 6615 WA – She thanked the trustees for their dedication to the park. She asked if we would budget for the last ADA door for the Large Hall. She also asked that we not remove nor move near the pool some handicap parking spaces. Duane and Lee spoke about shifting handicap parking spaces, not reducing the number of handicap spaces and the desire to add some on Canada. We plan to re-seal and stripe the parking lot in the next 90 days.
- 2) Pamela Kemper, 6614 CA – She stated in the discussion regarding activities she supports the trustees. She then stated activities are a big consideration for park residents. She would like to see us keep more activities. She then stated the Deed Restrictions limit “For Sale” signs to one in the window. She asked how to post signs on vacant lots. Rod and Lee stated a yard sign would be acceptable. She then asked how to put a sign in the window of a condemned home slated for demolition. Lee stated that currently only a sign in the window is acceptable. He indicated this could possibly be looked at in 2026 or 2027.

Closed Public Comment

APPROVAL OF MINUTES:

Lenora made a motion to approve the Workshop Meeting Minutes of January 7, 2025, seconded by Louis. Corrections were identified and discussed. The minutes were approved as corrected 7/0.

Rod made a motion to approve the Regular Business Meeting Minutes of January 7, 2025, seconded by Todd. The minutes were approved as written 7/0.

REPORT OF TREASURER:

Trailer Estates Payroll Account: \$ 25,818.11

Trailer Estates Vendor Pay Account: \$ 105,640.51

Regions Bank Money Market: \$ 1,913,191.26

TOTAL: \$ 2,044,649.88

Todd made a motion to approve the Report of the Treasurer, seconded by Lenora. The motion was approved 7/0.

INVOICE APPROVAL:

None.

ITEMS PRESENTED BY BOARD & STAFF:

- 1) **Revise Duties – Seasonal Recreation Trustee – PP1H (Gregory)** – Kathy made a motion “To approve the proposed changes to PP1H-Duties of the Seasonal Social and Recreation Activities Trustee as discussed in the February 4, 2025 Workshop.” The motion was seconded by Lori. The motion passed 7/0.

- 2) **Revise Duties – Health & Welfare Trustee – PP1G (Neal)** – Lenora made a motion to “Review and update duties of the Health & Welfare Trustee as discussed in workshop of February 7, 2025.” The motion was seconded by Todd. Lenora amended her motion to “Update duties of the Health & Welfare Trustee as discussed in the workshop of February 4, 2025.” The amended motion was seconded by Todd. The amended motion passed 7/0.

- 3) **Amend Recurring Monthly Expense (Exhibit A) (Nickels)** – Louis made a motion “To amend the spending limit for the Recreation Trustee and Continuing Recreation Trustee from \$2,000 to \$2,500 per event as discussed in the Workshop.” The motion was seconded by Todd. Louis amended his motion “To amend the spending limit for the Recreation Trustee and Continuing Recreation Trustee from \$2,000 to \$3,000 per event as discussed in the Workshop.” The amended motion was seconded by Todd. List attached as Exhibit A – Revised February 4, 2025. The amended motion passed 7/0.
- 4) **Review and Update Paid Instructors PP13 (Trotter)** – Duane withdrew this motion.
- 5) **Review & Update Applicant Interviews – PP5 (Trotter)** – Duane withdrew this motion.
- 6) **Board of Canvassers – Pool Procedures (Trotter)** – Duane made a “Motion to establish a list of residents to form a pool that the Chairman can select one person from as needed for TE Elections in 2025 and 2026.” The motion was seconded by Louis. The motion passed 7/0.
- 7) **Quote – Repairs CCTV Camera’s & Related Equipment (Lombardi)** – Todd made a motion to authorize Big Fish Technologies to Replace Camera’s and equipment damaged in Lightning Storm.” The motion was seconded by Rod. The motion passed 7/0.

TRUSTEE/STAFF FINAL COMMENTS:

None.

UNFINISHED BUSINESS:

None.

ADJOURNMENT:

Meeting adjourned at 12:24 p.m.

Respectfully submitted,

Lori Dalton, Secretary

EXHIBIT A – Revised February 4, 2025

Trailer Estates Park and Recreation District
Recurring Monthly Expense Approvals
January 1, 2025 – December 31, 2025

Check Payments, Electronic Payments, Fund Transfers, may be made by the Administration for the following items without Board Approval:

- Insurance Payments & Bonds
- Payroll & Payroll Expenses
- Trash Removal
- All Utility Bills & Cable TV
- Sales Tax Payments
- Refunds as required on Deposits, Boat Slips, RV spaces, Room reservations deposits
- Legal Expenses (up to \$3,500)
- Fund Transfers
- All Accounting Expenses
- Loan Payments

Additional Expense Approvals
January 1, 2025 – December 31, 2025

These items may be purchased and paid for without Board Approval:

Administration:

- All Election Expenses
- Administrative Expenses up to \$3,500
- All Tree Trimming

Trustee Responsibilities:

- Recreation Trustee & Continuing Recreation Trustee & Health and Welfare Trustee (Up to \$3,000 ~~\$2,000~~)
- Maintenance Trustee (Refer to PP1E)

Park Manager must sign and/or approve all disbursements and transfers.