

Trailer Estates Park and Recreation District

Board of Trustees
Regular Board Meeting
January 7, 2025
Following Workshop
Mark's Hall
1903 69th Avenue West
Bradenton, FL 34207

Call to Order

Roll Call

Public Comment (Limit 3 Minutes on Any Topic)

Approval of Minutes

Treasurers Report

Invoice Approval -

Items Presented by Board & Staff (PP 38)

1. Update Community Channel Event Form PP14B
2. Update Bingo Policy PP15A
3. Update PP13 Procedures for Paid Instructors
4. Resolution 2025-01 Max Ownership of Properties in Trailer Estates
5. Interior/Exterior Repairs to Maintenance & Treasure Barn Buildings

Trustee/Staff Final Comments

Unfinished Business

Adjournment

Trailer Estates broadcasts its Meeting live on Channel 732 inside the Community.

Zoom Meeting Access:

<https://us02web.zoom.us/j/89378130744?pwd=bH6hfan4i9JBjj3j4y5iVuKuGhlt99.1>

Meeting ID: 893 7813 0744

Passcode: 9BS7YY

One tap mobile

+13052241968,,89378130744#,,,,*076274# US

+13092053325,,89378130744#,,,,*076274# US

Meeting ID: 893 7813 0744

Mobile Passcode: 076274

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Update Community Channel Event Request Form - PP14B

For Upcoming Meeting—Date 01/07/2025

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): To approved the
plan to replace the current PP14B with an updated version that is easier for the
office assistant to work with as discussed in the workshop today.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) Final of PP14B

Trustee Lori Dalton

Date Submitted 12/26/2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

CHANNEL 732 – TE COMMUNITY CHANNEL EVENT POSTING REQUEST FORM PP14B

SUBMITTED BY: _____ **DATE:** _____

CLUB/GROUP/ORGANIZATION NAME: _____

CONTACT PHONE: _____

START DATE: _____ **END DATE:** _____

PLEASE PRINT YOUR POSTING INFORMATION CLEARLY IN THE LINES PROVIDED BELOW. Be sure to include the who, what, where, why, when and any costs associated with your event/post. Additionally, please indicate if your event is for group members only or residents and their guests.

For Channel Manager Only
Approved for Posting: _____ Posted Date: _____

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Amend BINGO Policy PP15A

For Upcoming Meeting—Date 1/7/2025

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

MOTION: Update BINGO PP 15A to bring the policy into conformance to TE Charter

Section 15, Item 11.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
None

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____
PP 15A and attached document outlining changes.

Trustee Dottie Deerwester

Date Submitted 12/23/24

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

BINGO POLICY AMENDMENTS

REPLACE 1st paragraph with below. Original section is lined out.

Bingo is currently operated by Trailer Estates Park & Recreation District (TEPRD). Charter Section 15, Item 11 requires the cost of bingo supplies to be deducted from bingo proceeds prior to distributing proceeds to players.

To meet this mandate, the following process shall be implemented on January 8, 2025. The proceeds of bingo games shall be distributed to players in the form of cash or prizes after having deducted the actual business expenses for such games for articles for and essential to the operation, conduct, and playing of bingo.

The goal is, during each season, to accumulate revenue that does not exceed the previous fiscal year's actual expenses (Oct -Sept).

1. Starting January 8, 2025, \$15 will be deducted from each Red and Blue jackpot. These deductions shall occur only during Jan, Feb, Mar and April bingo games as this is the high season for attendance and revenue.
2. It is anticipated that the revenue collected shall cover expenses for the previous fiscal year.
3. Each December the deduction for the next Jan – Apr may be modified based on the previous year expenses and any overage or shortage from the previous year's revenue. If no change is made by the December meeting, the deduction shall remain the same as the previous year.

50/50 raffles may be conducted provided 50% of the raffle proceeds shall be distributed in the form of cash or prizes.

ADD

Section II, Paragraph C

Players must accept the immediate next card and shall not search through the stack for a particular card.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 33**

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda PP13 Procedures for Paid Instructors

For Upcoming Meeting—Date January 7, 2025

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): revise PP 13

Procedures for Paid Instructors as discussed in workshop of January 7, 2025

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** See Attached

Trustee Trotter

Date Submitted 1/18/2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

**TRAILER ESTATES PARK AND RECREATION DISTRICT
PROCEDURES FOR PAID INSTRUCTORS PP 13**

The Trailer Estates Park and Recreation District promotes recreational activities and classes. The Board of Trustees may allocate funds for activities and classes requiring paid instructors. Persons or groups may request funding from the District for paid instructors if the following criteria are met:

1. The class or activity must be open to all residents of the District, regardless of membership in a particular group.
2. There must be a minimum of 10 residents participating in the class or activity.
3. Applications for funding must be submitted to the Health and Welfare Trustee by February 1 of each year in order to be considered for the upcoming budget.

The Health and Welfare ~~Seasonal Social and Recreational~~ Trustee will review the applications, and make recommendation(s) to the Board, based upon the objectives of the class, the instructor's qualifications and cost, current resident/non-resident participation, session length, number of sessions, proposed scheduling dates of sessions, and facility requirements.

If funding is approved by the Board and the Health and Welfare Trustee shall be authorized to enter into contracts with instructors up to a maximum of \$100.00 per week for a maximum of 3 hours per week and for a maximum of 15 weeks. Establish set fees for resident and non-resident participation, any Club/Organization sponsorship contributions, verify attendance records, collect and distribute monies. May terminate the contract and discontinue funding for the class or activity if it deviates from the approved application.

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Resolution 2025-01 Deed Restriction Amendment- Max Ownership of Properties in Trailer Estates

For Upcoming Meeting—Date January 7, 2025

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): motion to adopt
Resolution 2025-01 as amended in the workshop.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
Possible Election Costs

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____
Resolution 2025-01

Trustee Chairman Trotter

Date Submitted December 30, 2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____